



2023

**Fairfield Police Department
Junior Police Academy
Recruit Application Packet**



FAIRFIELD POLICE DEPARTMENT

Chief Anthony Manna

230 Fairfield Road

Fairfield, NJ 07004

Phone: (973) 227-1400

Fax: (973) 227-7440

www.fairfieldpolice.nj.org

Dear Applicant:

Thank you for your interest in the Fairfield Police Department Junior Police Academy. It is our goal to reach out to young people such as yourself and inspire good citizenship by educating you about the Criminal Justice System. There is no fee in order to participate in the Junior Police Academy, however, donations are appreciated. Checks can be made out to the Fairfield Police Foundation.

Because the program demands the very best from its participants, applicants must meet the following requirements:

1. Students must be between the ages of 10-14 and maintain a "C" average. Students who have below a "C" average may ask for a waiver. Further information regarding this waiver may be obtained from Corporal Steven D'Argenio or Officer Frank Patierno by emailing police@fairfieldnj.org.
2. Students must not have been arrested or referred to the Juvenile Conference Committee. Students having conflict with this requirement may contact Corporal D'Argenio or Officer Patierno at police@fairfieldnj.org.
3. Students must not be involved with any form of substance abuse (i.e. cigarettes, alcohol, drugs, etc.)
4. Attendance is mandatory in order to successfully complete the program. Certain exceptions may be made for conflicts in schedule, including, but not limited to, sports programs, school related functions, religious obligations, etc. In the event of an absence, please call the police desk 973-227-1400 no later than 8:45 and leave a message for the instructors with the desk officer. Please use email correspondence (police@fairfieldnj.org) for any other questions or concerns, as the police desk can get very busy.
5. All parts of the application MUST be completed and returned to the Police Department prior to acceptance into the academy.
6. Parents/Guardians and students must complete the Hold Harmless Agreement.

Applications are available at POLICE HEADQUARTERS. Applications will be accepted until and no later than **June 12, 2023**. Incomplete applications will NOT be processed; every section of the form must be completed. Please note that class size is limited to the first 50 registrants and all stages of acceptance to the Junior Police Academy will be based on the order the applications are submitted.

The Junior Police Academy will prove to be a valuable and rewarding experience for all involved. If selected to participate in this program, students will be notified and receive more detailed information regarding the program via e-mail.

Notice of acceptance to the program will be sent on or before July 1st. Please monitor the email addresses that are listed in your application for correspondence regarding the program. In the event that you submit an application and do not receive a response by July 1st, contact Corporal D'Argenio or Officer Patierno via email at police@fairfieldnj.org.

Unless otherwise noted, all Junior Police Academy classes will be held at the Churchill School, 233 Fairfield Road, from 9:00 A.M. to 3:00 P.M. and the program will last 1 week. The start date is Monday, July 17th and will complete on Friday, July 21st with graduation ceremonies prior to the completion of the day.

Each recruit is required to have his/her own lunch for the first four days. Please label all containers/bags with the recruit's first and last name. Please pack a healthy lunch for your child as they will be active during a large part of the academy (no junk food or soda). Water will be available to the recruits throughout the day. On Friday, July 21st, the academy will provide lunch to all recruits. If there is a potential allergy or dietary concern, please let the academy coordinators know immediately. Each recruit is also asked to bring a healthy snack each day.

If your child is accompanied with an epi-pen, inhaler kit or other medication, PLEASE have it stored in a clear Ziplock bag with your child's name on it, written in black permanent marker (clearly legible). Please make sure the medical information has been noted in the application. All medication should be given by the recruit to the academy staff upon arrival at the beginning of the day and collected to take home at the end of the day. Please ensure that medical information regarding your child's condition has been noted in the application.

Any application that contains false information or is not filled out completely will be disqualified.



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CODE OF CONDUCT

1. Students must be respectful and conduct themselves in a professional manner at all times.
2. Students are required to arrive no later than 8:55 p.m. unless otherwise specified. Students will be released to a parent/guardian at the conclusion of each class. Under no circumstances will a student be permitted to leave without an adult.
3. Students are required to be present at ALL Junior Police Academy functions unless prior arrangements are made.
4. Students are required to obey all orders of Junior Police Academy instructors. Students are not to leave the class without the permission of an instructor.
5. Use of obscene, vulgar, or profane language, will not be tolerated.
6. Use of cellular phones at any Junior Police Academy function is strictly prohibited. If possessed, they must be turned off during training.
7. All candidates of the Junior Police Academy will, in essence, be representatives of the Township of Fairfield as well as the Police Department. Therefore, any activity or behavior that is deemed unbecoming of a member of the Junior Police Academy, inclusive of the Internet postings and communication, will be grounds for dismissal.
8. Violation of any of the above guidelines will be grounds for dismissal.
9. In the event that a student does not complete the Junior Police Academy program, all issued items must be immediately returned to the Fairfield Police Department.

DRESS CODE

The Junior Police Academy has been developed in an effort to educate students about the Police function, and to provide each student with the best possible learning experience. Consequently, it is necessary that students present themselves in a neat and well-groomed manner.

Students will be provided shirts bearing the Junior Police Academy logo and will be required to wear these shirts to all academy events. Students are responsible for maintaining this shirt throughout their participation in the Junior Police Academy.



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Fairfield Junior Police Academy

Recruit Application

Applicant's information:

First: _____

Middle: _____

Last: _____

Address: _____

Home Phone #: _____

Email: _____

DOB: _____ **AGE:** _____ **Height:** _____ **Weight:** _____

Male: _____

Female: _____

School: _____ **Current Grade:** _____

Guardian(s)/Parent(s) Name: _____

Parent Email Address: _____

Cell Phone #: _____

Alternate Phone #: _____

Emergency Contact Name: _____

Emergency Contact Phone #: _____

Relationship to Recruit: _____

Shirt Size: Small (Adult)

Medium (Adult)

Large (Adult)

Extra Large (Adult)

*ALL APPLICATIONS AND FORMS MUST BE FULLY COMPLETED AND RETURNED TO
FAIRFIELD POLICE HEADQUARTERS, 230 FAIRFIELD ROAD OR EMAILED TO
POLICE@FAIRFIELDNJ.ORG NO LATER THAN JUNE 12, 2023.*



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2023 Medical Questionnaire

Parents : Please Read and Sign

I, _____ understand that the health history statement is

true and that my child, _____ is able to participate in the

Fairfield Junior Police Academy. I further grant permission for my child to participate in all

physical activities to be held by the Fairfield Junior Police Academy

Signature: _____

Name (Print): _____

Date: _____



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2023 Medical Questionnaire

Applicant's Name: _____

The following information is necessary to ensure that each recruit of the Junior Police Academy has the most memorable and safest experience during the Academy. This knowledge will assist us with that.

ALL information will be kept confidential. Please answer all of the following questions.

Is your child being seen by a medical professional for any medical reasons now? If yes, please explain.

Does your child have any allergies or is he/she taking any medications? If yes, please explain.

Has your child ever been hospitalized? If yes, please explain.

Does your child have high blood pressure?

Does your child suffer from any heart problems? If yes, please explain?

Has your child ever suffered from exhaustion or heatstroke?

Are there any medical problems or disabilities that may affect your child during this program? (diabetes, seizures, etc.)

Does your child have a learning disability?

In the event your child should become ill and need attention, what hospital should be utilized? (All attempts will be made to contact a parent or emergency contact before any action is taken)



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2023 Parent Release Form for Media Recording

I, the undersigned, do hereby grant or deny permission to the Fairfield Junior Police Academy to use the image of my child, _____

as marked by my selection(s) below. Such use includes the display, distribution, publication, transmission or otherwise use of photographs, images, and/or video taken of my child for use in materials that include, but may not be limited to, printed materials such as brochures and newsletters, videos, and digital images such as those on the Fairfield Police website.

____ *Deny permission to use my child's image at all.*

____ *Grant permission to use my child's image.*

Applicant's Name (please print): _____

Parent/Guardian Signature: _____

Date: _____



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HOLD HARMLESS AGREEMENT

THE UNDERSIGNED agrees to indemnify and save harmless the Township of Fairfield, Fairfield Police Department, their officers, agents, servants, and/or employees (hereinafter collectively referred to as the "Township of Fairfield"), against any and all liability, claims, judgments, demands, attorney fees, and/or expenses whatsoever, in connection with the loss of life, personal injury, and/or damage to property arising out of, or resulting in whole or in part, in my child's participation in the Fairfield Police Department Junior Police Academy.

I further grant the Township of Fairfield permission to use photographs and/or video footage of my child taken during their participation in the Fairfield Police Department Junior Police Academy program and consent to the use of such materials by the Township of Fairfield in promotions such as brochures, newsletters, promotional publicity and/or websites pertaining to the Junior Police Academy program. I waive all right to be compensated for the use of such materials of the Township of Fairfield.

I understand that the Township of Fairfield will make every reasonable effort to contact me as soon as practicable in the event of a medical emergency involving my child. In the event that I cannot be immediately reached in the case of a medical emergency or the circumstances of the emergency are such that my child requires immediate medical care before I can practicably be reached/notified, I grant the Township of Fairfield permission to provide and/or authorize medical care of my child in the case of such a medical emergency. In addition, I hereby give permission to the Township of Fairfield to provide authorization to any medical professional to provide medical care and treatment to my child as may be deemed medically necessary by the medical professional. I further give permission to the Township of Fairfield to provide and/or arrange for the emergency medical transportation of my child and if necessary the hospitalization of my child.

Recruits Name: _____

Parents Name: _____

Date: _____